BERWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Parish Council Meeting of Berwick Parish Council on Wednesday 22nd July 2026. This meeting starts at 7pm

Signed: *Lynette Kemp* Dated 16th July 2025
Lynette Kemp (Clerk to Berwick Parish Council)

Please contact the Clerk if you are unable to attend.
The public and press have a right and are welcome to attend. Agenda item 5 is available for the public to express a view or ask a question on relevant matters on the following agenda, they are then welcome to stay and observe the rest of the meeting.

AGENDA

1. **Apologies for absence** – please notify the Clerk prior to the meeting if possible.

2. **Declarations of Interests** - The Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items. Please also advise of any changes to the Register of Interests.

3. **To agree confidential items on the agenda for the exclusion of the press and members of the public**

   The meeting will then be suspended to allow the following:-

4. **To receive reports from**:
   County Councillor Report on matters affecting the Parish.
   District Councillor Report on matters affecting this Parish.
   James MacCleary MP

5. **Public Questions Time** (limited to two questions per member for a maximum of 2 minutes per question).

   The meeting will then be re-opened.

6. **Minutes** of the Council Meeting of the Parish Council held on 20th May 2026, for approval.

7. **Clerk's report** on Matters Arising from those Minutes.

8. **Planning – to consider the following:**
   i. **Planning applications received from Wealden District Council**
      No applications received

ii. **Planning applications received for the South Downs National Park**
SDNPA/26/02452/LIS - Frensham Cottage, The Village, Berwick, East Sussex. BN26 6SP – Alterations and repairs to the staircase and associated trimmers in the 20th century extension.

iii. **Any planning applications received between the date of the issue of the agenda and the date of the meeting.**
Details of planning applications can be found on the Wealden District Council website or the South Downs National Park Authority website.

iv. **To note any decisions made by Wealden District Council or the South Downs National Park Authority since the last meeting.**
WD/2026/0385/PIP – 9 No. residential units, Land adj Cranford Industrial Estate, Station Road Berwick. BN26 6TF – REFUSED

9. Reports from outside bodies:

a)	East Sussex ALC Ltd	
b)	Wealden District Association of Local Councils	
c)	Village Hall Committee	Cllr Burrough
d)	Tree Warden	Mr A Carnie
e)	Cuckmere Flood Forum	Councillor Winter
f)	Cuckmere Community Bus	Councillor Smith
g)	SDNPA	Councillor Mills

10. To receive updates on the following:

a) Defibrillator risk assessment to include repair/replacement of the cabinet and agree actions
b) Playground risk assessment
c) Recreation Ground lease renewal

11. Parish Maintenance

a) Verges/Hedges
b) The Berwick Way – maintenance.
c) The Recreation Ground

12. Road Safety Issues

a) To note traffic issues brought to the attention of the council
b) To note highway issues brought to the attention of the council
c) To review and comment on the Traffic Survey carried out in June 2026
d) To receive a report regarding possible measures to assist with speed reduction and agree actions
e) To consider refurbishment of the fingerposts

13. Caravans on the Recreation Ground

a) To review and agree bookings for 2027
b) To receive a report regarding charges for 2027
c) To consider the request for a contribution to the Village Hall towards water supply costs for caravan bookings

14. **Finance**
    a) To approve the schedule of payments since the last meeting (21st May 2025)
    b) To approve the bank reconciliations for May and June 2025
    c) To approve the accounts to date
    d) To review the Budget Monitoring Report
    e) To review grant applications received
        i. Citizens Advice Wealden £300
        ii. Berwick Village Hall £500

15. **Co-option – to consider applications for co-option to Berwick Parish Council**

16. **Councillor Responsibilities – to appoint Councillors for the following:**
    Roads and Transport
    Planning
    Playground and Recreation Ground
    Village Maintenance

17. **Questions from Parish Councillors**

18. **Items for the next Agenda**

19. **To note the next meeting date:**
    The next Parish Council meeting will be held on Wednesday 23rd September 2026 at 7pm

    James MacCleary MP will be holding a Q & A session at Berwick Village Hall on 7th August 2026 at 6pm