BERWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Annual Parish Council Meeting of Berwick Parish Council to be held on Wednesday 20th May 2026, at Berwick Village Hall**.** This meeting will follow on from the Annual Parish Meeting

Signed *Lynette Kemp* Dated 13th May 2026

Lynette Kemp (Clerk to Berwick Parish Council)

Please contact the Clerk if you are unable to attend.

The Public and Press have a right and are welcome to attend. Agenda item 6 is available for the public to express a view or ask a question on relevant matters on the following agenda, they are then welcome to stay and observe the rest of the meeting.

AGENDA

1. To appoint a Chair for the ensuing year.

2. To appoint a Vice Chair for the ensuing year.

3. Apologies for absence.

4. Declarations of Interests – The Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items. Please also advise of any changes to the Register of Interests.

5. To agree confidential items on the agenda for the exclusion of the press and members of the public.

The meeting will then be suspended to allow the following:

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6. Public Question Time (10 minutes) –
Questions or comments from any member of the public present at the meeting regarding items on the agenda only. *Questions are limited to two questions per member for a maximum of 2 minutes per question. Please note this is a meeting held in public, not a public meeting.*

7. Brief reports from the County and District Councillors on matters affecting this Parish.

The meeting will then be re-opened

8. Minutes of the Full Parish Council meeting held on 28th January 2026, the Extraordinary Parish Council Meeting held on 25th February 2026 and 25th March 2026 (previously distributed) and Clerk's Report on any Matters Arising from those Minutes.

9. To appoint Councillors to serve as representatives of the Parish Council on the following bodies;

East Sussex ALC Ltd
Wealden District Association of Local Councils
Village Hall Committee
Tree Warden
Cuckmere Flood Forum
Cuckmere Community Bus
SDNPA/SDNP Board
Parish Cluster

Working Group Against Over Development

10. Councillors' Areas of Responsibility, to agree the following:
Roads and Transport
Planning
Playground and Recreation Ground
Village Maintenance

11. To consider approving the following subscriptions and insurance;
Wealden District Association of Local Councils
East Sussex Association of Local Councils
Zurich Insurance
Information Commissioner

12. Meetings – to agree the meeting dates for the forthcoming year.
Meeting dates for 2026 have been previously agreed, 22nd July 2026, 23rd September 2026 and 25th November 2026.
To agree the following meeting dates for the rest of the Council year, 27th January 2027 and 24th March 2027
To note the attendance of James MacCleary MP for a Questions and Answers session to be held on 7th August 2026 commencing at 6pm.

13. Bank Accounts
i. Signatories – to agree the bank signatories for the ensuing year.
ii. Online banking – to receive an update.

14. Code of Conduct – to agree to adopt the Code of Conduct for the ensuing year

15. Standing Orders/Financial Regulations – to agree to accept the Standing Orders 2026 and Financial Regulations 2026 for the ensuing year.

16. Reports from Outside Bodies
a) East Sussex ALC Ltd
b) Wealden District Association of Local Councils
c) Village Hall Committee
d) Tree Warden
e) Cuckmere Flood Forum
f) Cuckmere Community Bus
g) SDNPA/SDNP Board
h) Parish Cluster

17. Parish Maintenance
a) Verges and Hedges
b) The Berwick Way
c) The Recreation Ground

18. Finance:
a) Approval of the Annual Governance Statement to 31st March 2026
b) Approval of the Accounting Statement to 31st March 2026
c) To vote to approve the Exemption from External Audit certificate
d) To confirm the dates for the Exercise of Electors' Rights
e) To confirm the Risk Assessment, Asset List and Statement of Internal Controls for 2026-2027
f) To consider the Internal Audit Report and approve the Internal Auditor for 2026-2027
g) To approve the accounts to date
h) To approve the bank reconciliation statements for March and April 2026.
i) To approve the payments list

19. Planning
i. To consider planning applications received from Wealden District Council:
WD/2026/0385/PIP – Application for planning in principle for the demolition of the existing

dwelling and the erection of 9 No. residential units. Land adj. Cranford Industrial Estate, Station Road, Berwick. BN26 6TF
Planning Register - Wealden District Council

ii. To consider any planning applications received between the date of the issue of the agenda and the date of the meeting.
Details can be found on the Wealden District Council website and the South Downs National Park Authority website.

iii. To note any decisions made by Wealden District Council or South Downs National Park Authority.
WD/2026/0526/F Variation of condition 2 & 3 of WD/2025/0311/F (Carport to side of existing converted garage and relocation of oil tank to front garden) to change the roofing material of the carport from felt or polycarbonate to metal sheet (grey) – **APPROVED**

20. Feasibility Study for Active Travel Improvements Berwick Station to Alfriston – to receive a report.

21. Email accounts – to receive an update.

22. Questions from Parish Councillors.

Date of the next meeting: 22nd July 2026