BERWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Parish Council Meeting of Berwick Parish Council on Wednesday 24th September 2025. This meeting starts at 7pm

Signed: *Lynette Kemp* Dated 18th September 2025
Lynette Kemp (Clerk to Berwick Parish Council)

Please contact the Clerk if you are unable to attend.
The public and press have a right and are welcome to attend. Agenda item 5 is available for the public to express a view or ask a question on relevant matters on the following agenda, they are then welcome to stay and observe the rest of the meeting.

AGENDA

1. **Apologies for absence** – please notify the Clerk prior to the meeting if possible.

2. **Declarations of Interests** - The Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items. Please also advise of any changes to the Register of Interests.

3. **To agree confidential items on the agenda for the exclusion of the press and members of the public**

   The meeting will then be suspended to allow the following:-

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4. **To receive reports from**:
   County Councillor Report on matters affecting the Parish.
   District Councillor Report on matters affecting this Parish.

5. **Public Questions Time** (limited to two questions per member for a maximum of 2 minutes per question).

   The meeting will then be re-opened.

6. **Minutes** of the Council Meeting of the Parish Council held on 23rd July 2025, for approval.

7. **Clerk's report** on Matters Arising from those Minutes.

8. **Planning**
   i. **To consider planning applications received from Wealden District Council**
      No applications received

ii. **Any planning applications received between the date of the issue of the agenda and the date of the meeting.**
Details of planning applications can be found on the Wealden District Council website or the South Downs National Park Authority website.

iii. **To note any decisions made by Wealden District Council or the South Downs National Park Authority since the last meeting.**

9. Reports from outside bodies

a)	East Sussex ALC Ltd	
b)	Wealden District Association of Local Councils	
c)	Village Hall Committee	Cllr Burrough
d)	Tree Warden	Mr A Carnie
e)	Cuckmere Flood Forum	Councillor Winter
f)	Cuckmere Community Bus	Councillor Smith
g)	SDNPA	Councillor Mills

10. To receive updates on the following:

a) Defibrillator risk assessment
b) Playground risk assessment.
c) Playground upgrade

11. Parish Maintenance

a) Verges/Hedges – to include the hedge between the garage and Downsway.
b) The Berwick Way – maintenance.
c) The Recreation Ground

12. Recreation Ground

a) Lease renewal
b) Hire agreement and policy

13. Road Safety Issues

a) To note traffic issues brought to the attention of the council.
b) To note highway issues brought to the attention of the council.

14. Improvements to the National Cycle Network – to consider information received regarding the potential to improve the network in the Parish.

15. Email Accounts, Data Compliance – to receive an update regarding changes to the Annual Governance and Accountability Return - Section 1 Annual Governance

16. Parish Visit by James MacCleary MP on 13th August 2025
To receive an update following the meeting.

17. Wealden Town and Parish Conference 21st October 2025 (The Civic Centre, Uckfield) – to agree attendance.

18. **Finance**
    a) To approve the schedule of payments since the last meeting (23rd July 2025)
    b) To approve the bank reconciliations for July and August 2025
    c) To approve the accounts to date
    d) To review the budget monitoring report Q1.
    e) To review grant applications received.

19. **Parish Council IT Equipment** – to receive a report regarding replacement of the Parish Council laptop.

20. **Questions from Councillors**

Date of the next meeting: 26th November 2025