BERWICK PARISH COUNCIL

Councillors are hereby summoned to attend the Parish Council Meeting of Berwick Parish Council on Wednesday 26th March 2025. This meeting starts at 7pm

Signed: *Lynette Kemp* Dated 20th March 2025

Lynette Kemp (Clerk to Berwick Parish Council)

Please contact the Clerk if you are unable to attend.
The public and press have a right and are welcome to attend. Agenda item 5 is available for the public to express a view or ask a question on relevant matters on the following agenda, they are then welcome to stay and observe the rest of the meeting.

AGENDA

1. **Apologies for absence** – please notify the Clerk prior to the meeting if possible.

2. **Declarations of Interests** - The Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items. Please also advise of any changes to the Register of Interests.

3. **To agree confidential items on the agenda for the exclusion of the press and members of the public**

   The meeting will then be suspended to allow the following:-

4. **To receive reports from**:
   County Councillor Report on matters affecting the Parish.
   District Councillor Report on matters affecting this Parish.

5. **Public Questions Time** (limited to two questions per member for a maximum of 2 minutes per question).

   The meeting will then be re-opened.

6. **Minutes** of the Council Meeting of the Parish Council held on 22nd January 2025, for approval.

7. **Clerk's report** on Matters Arising from those Minutes.

8. **Planning**
   i. **To consider planning applications received from Wealden District Council**
   WD/2025/0311/F
   4 Downsway, Berwick, BN26 6TD
   Carport to side of existing converted garage and relocation of oil tank to front garden.

ii. **To ratify the response to the following application**:
SDNP/25/00582/LIS
Frensham Cottage, The Village, Berwick. BN26 6SP – **No objection**

iii. **Any planning applications received between the date of the issue of the agenda and the date of the meeting.**
Details of planning applications can be found on the Wealden District Council website or the South Downs National Park Authority website.

iv. **To note any decisions made by Wealden District Council or the South Downs National Park Authority since the last meeting.**

9. Reports from outside bodies

a) East Sussex ALC Ltd
b) Wealden District Association of Local Councils
c) Village Hall Committee — Cllr Burrough
d) Tree Warden — Mr A Carnie
e) Cuckmere Flood Forum — Councillor Winter
f) Cuckmere Community Bus — Councillor Smith
g) SDNPA — Councillor Mills
h) South West Parish Cluster

10. To receive updates on the following:

a) Defibrillator risk assessment
b) Playground inspection and ongoing risk assessments.
c) Playground upgrade

11. Parish Maintenance

a) Verges/Hedges
b) The Berwick Way – maintenance
c) The Berwick Way – replacement of benches, to receive an update from the clerk.
d) The Recreation Ground including tree works

12. Road Safety Issues

a) To note traffic issues brought to the attention of the council.
b) To note highway issues brought to the attention of the council.

13. Consultations and Surveys

a) East Sussex Rights of Way Access Plan Consultation – to note the extension of the consultation period for Parish Councils and agree response.
Rights of Way Access Plan - Parish and Town Council survey - East Sussex - Citizen Space

b) Sussex and Brighton Devolution Consultation
Sussex and Brighton devolution - GOV.UK

c) East Sussex Fire and Rescue – Making Safer Communities
Community Risk Management Planning | East Sussex Fire & Rescue Service

14. Website and gov.uk emails

To receive an update from the Clerk.

15. Parish Visit by James MacCleary MP

To agree a date and format for the visit.

16. Parish Meeting/Assembly

17. Finance

a) To approve the schedule of payments since the last meeting (22nd January 2025)
b) To approve the bank reconciliations for January and February 2025
c) To approve the accounts to date
d) To note the date for internal audit – 9th May 2025
e) To review hire charges for the recreation ground for weddings etc.

18. Questions from Councillors

Date of the next meeting: 28th May 2025